

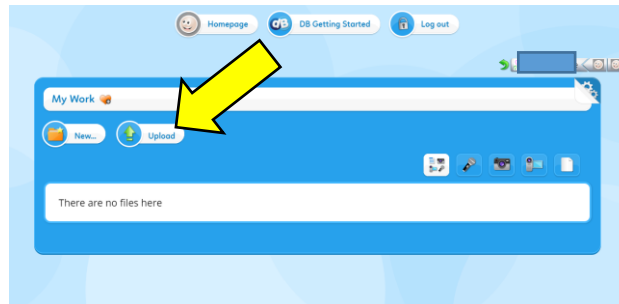
## How to upload work to dB Primary

### From a computer

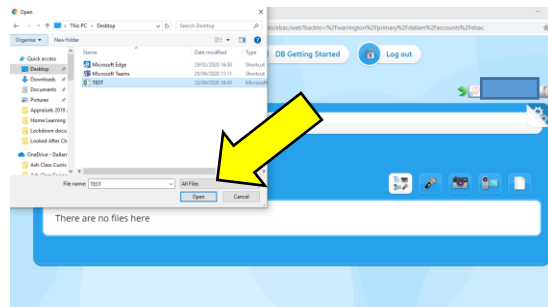
Log on to your child's homepage. Click on "my work" on the left hand side.



In "my work" click "upload".



Find the file that you would like to upload. Click "open"



The file will appear in your "my work" section.



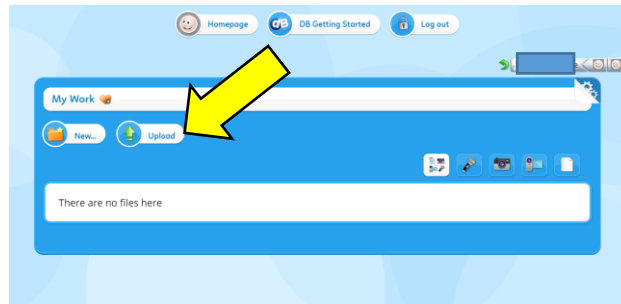
## How to upload work to dB Primary

### From an iPhone / iPad

Log on to your child's homepage. Click on "my work" on the left hand side.



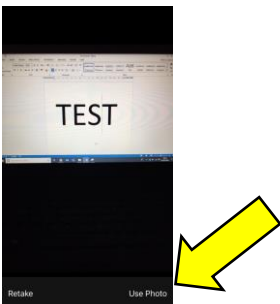
In "my work" click "upload".



Click "upload" and "take photo or video"



Take your photo or video and choose "use photo".



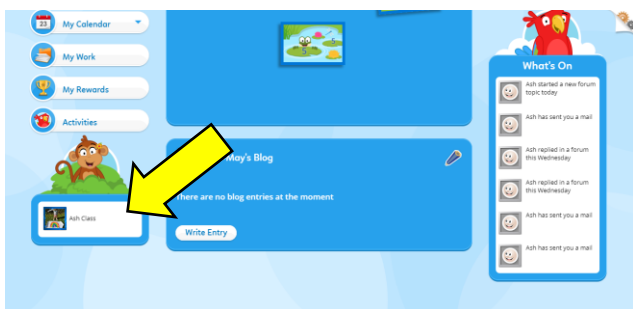
Your work will appear in the "my work" section.



## How to upload work to dB Primary

### To post in a forum

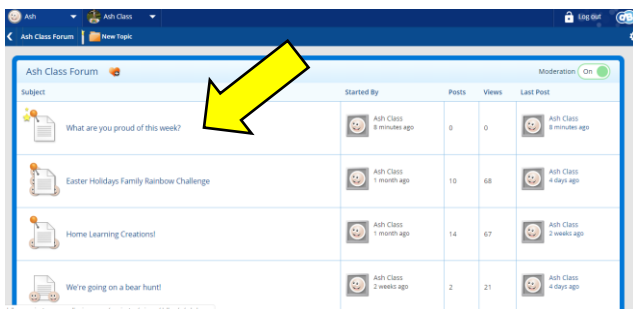
Scroll down and click your class name by the monkey on the left.



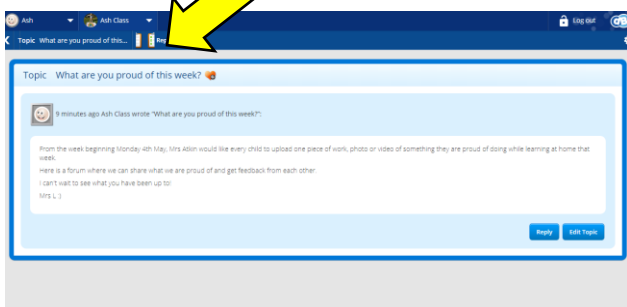
Select "forum" in the menu on the left hand side.



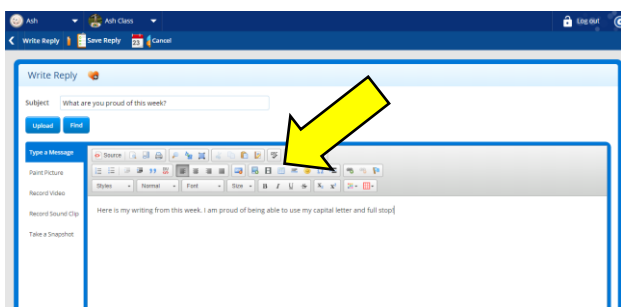
Find the forum you would like to post in. For Ash Class we have a "What are you proud of this week?" forum,



Select "reply" at the top.

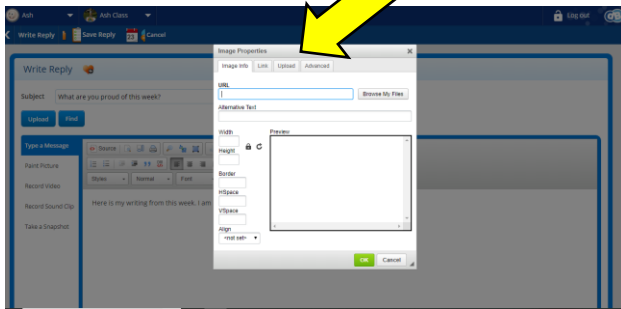


Type your reply and select the add "image" button.

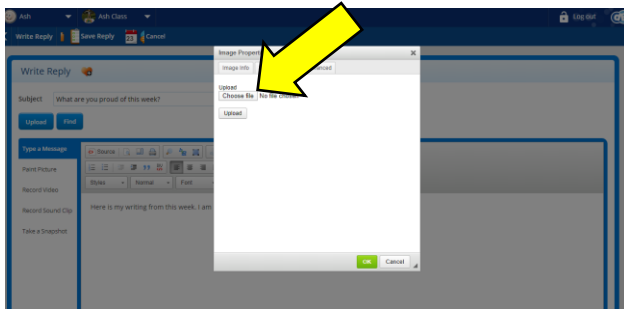


If you select “browse my files” it will take you to your “my work” file.

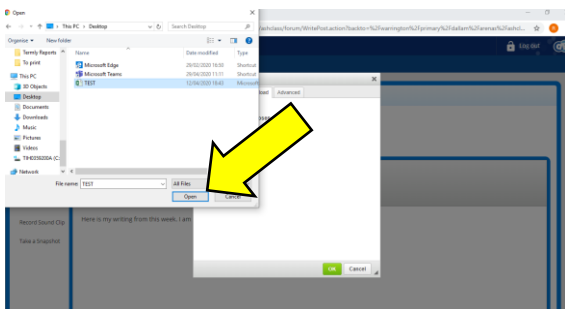
If you select “upload” you can choose a new file to upload.



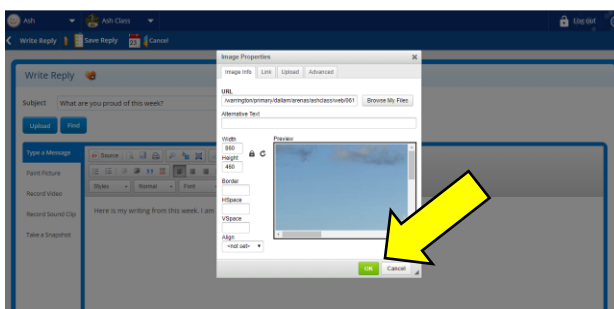
Select “choose file”



Find the file you want on your computer and click “open” then “upload”.



Click “ok” and this will add to your forum reply.



Choose “save reply” at the top and this will be added to your class forum.

